## **Circular Details**

Wellness Registered Nursing, P.C. Home Health Care Services

Title of Position: Home Health Aide

Title of Immediate Supervisor: Registered Nurse/Director of Patient Services

Risk of Exposure to Bloodborne Pathogens: High

Home health aide services may also be provided by, if necessary, by an LPN or RN.

Duties: Home Health Aide

1. Provides personal care and related services in the home, under the direction, instruction and supervision of the staff nurse and the Director of Patient Services
2. Tasks to be performed by an HHA must be assigned by and performed under the supervision of an RN who will be responsible for the client care provided by the HHA.
3. Under no circumstances may an HHA be assigned to receive or reduce any intravenous procedures, or any other sterile or invasive procedures, other than rectal temperatures or enemas.
Responsibilities: Home Health Aide
1. Follows the plan of care to provide, safe, competent care to the client.
2. Helps the client to maintain good personal hygiene and assists in maintaining a healthful, safe environment.
3. Plans and prepares nutritious meals, markets when instructed to do so by the nurse.

4. Assists the client with ambulation as ordered by the physician and approved and supervised by the nurse.
5. Assists the therapy personnel as needed with rehabilitative processes.
6. Encourages the client to become as independent as possible according to the care plan.
7. Attempts to promote client's mental alertness through involvement in activities of interest.
8. Gives simple emotional and psychological support to the client and other members of the household and establishes a relationship with client and family which transmit trust and confidentiality.
9. Reports remarkable change in the client's mentation or physical condition or in the home environment or supports to the staff nurse, or to the Aide supervisor.
10. Performs routine housekeeping tasks as related to a safe and comfortable environment for the client, as instructed by the professional nurse.
11. Prepares a visit report promptly and incorporates same in the clinical record weekly.
12. Confirms on a weekly basis, the scheduling of visit so that other necessary visits by staff members can be coordinated.

13. Works with personnel of other community agencies involved in the client's care as directed by the nurse.
14. Attends in-services as required by regulation.
Job Conditions: Home Health Aide
1. The ability to drive and the ability to access clients' home which may not be routinely wheelchair accessible are required.
2. Hearing, eyesight and physical dexterity must be sufficient to perform a physical assessment of the client's condition and to perform client care.
3. On occasion, may be required to bend, stoop, reach and move client weight up to 250 pounds; lift and/ or carry up to 30 pounds.
4. Must be able to communicate clearly, both verbal and in writing in English.

Equipment Operation: Home Health Aide
• BP cuff
• Thermometer
• Stethoscope
• Hand washing materials
Company Information: Home Health Aide
Has access to all client records which may be discussed with the Registered Nurse and the Director of Patient Services.

Qualifications: Home Health Aide
1. Preferably a high school diploma or equivalent.
2. Must have completed a basic training program in home health aide services or an equivalent exam approved by the Department and possess written evidence of such completion; or one full year experience in providing personal care services.
3. If a Nursing Assistance certified by the NY State, the individual will meet the qualifications for a home health aide as his or her hours of training will exceed the minimum required.
4. Must be free from health problems that may be injurious to the client, self and co-workers and must present appropriate evidence to substantiate this.
5. Must understand and respect client's including ethics and confidentiality of care.
6. Must have background check.
7. Must have current CPR certification.

## ENROLLMENT REGISTRATION REQUIREMENTS

## **UNEXPIRED-**

NYS ID, NYS Driver's License with:

Birth Certificate, Naturalization Certificate US Passport, Permanent Resident Card and/or Employment Authorization Card and/or Employment Work Authorization Card

Social Security Card — (Original Only)

RN/LPN License- (Original Only)

HHA Certificate- (Original Only)

Proof of Address

- (2) Professional References (Work)
- (2) Character Reference (No Friend/Family)- Must be typed and on a letter head. Examples: School/Organization

Pastor/Church Training School Doctor/Lawyer/Teacher/Social Worker

WELLNESS REGISTERED NURSING, P.C. REQUIRES 2 PROFESSIONAL REFERENCE LETTERS BUT WE CAN ONLY ACCEPT (1) REFERENCE LETTER FROM TRAINING SCHOOL.

Physical- (No less than 3 months old) Drug Screen- (No less than 3 months old) Rubella Immunization- (Lab report) Rubeola/Measles (Same Vaccination) Immunization- (Lab Report) Diphtheria/Tetanus Immunization Flu Vaccination Annual PPD and step PPD Result: (IF POSITIVE YOU MUST HAVE A CHEST-X-RAY REPORT) TB Screen (IF NEEDED)

If your PPD is Negative, please be sure to have the DATE & RESULTS information on Physical from.

**COVID-19 Vaccines** 

**Job Title:** HHA

**Designation:** Home Health Aide

Experience: Any

**Age:** 18 years plus

Salary Range: Negotiable

Vacancy: 10

**Posted Date:** 06.11.2024

Last Date to Apply: 09.30.2024